

Lynch & Associates Ltd.

L5, 60 Parnell Rd, Parnell Auckland 1052 PO Box 37 144 Parnell Auckland 1151 T: +649 366 6005 E: admin@laaca.co.nz W: www.laaca.co.nz

Individual Questionnaire - 31 March 2021

Ensure this questionnaire is completed and included with your records

Client Name:	Phono:	
Client Name.	Phone:	
IRD Number:	Fax:	
Balance Date:	Email:	
To: Lynch & Associates Ltd		
Terms of Engagement		
I hereby instruct you Lynch & Associates Ltd. and staff/contracto 2021 year. I undertake to supply all information necessary to accuracy and completeness of such information.		
Authority is given to obtain information from Inland Revenue, other all tax types (except child support), bank and loan accounts in obtaining information through all Inland Revenue media and con	order to complete the above	ve assignments. This includes
I give authority for any refund credits to be transferred to Lynch &	Associates Ltd.'s trust acco	unt prior to refund to me.
I authorise your organisation to act as my agent for ACC levy purpyour organisation to query and change information on my ACC lefor Business. This authority will also allow your organisation's main reinformation to other members of your organisation. Other delegation and change information on my ACC levy account.	evy account(s) through ACC epresentative discretion to	C staff, and through MyACC delegate access to my ACC
You are to represent me as my tax agent. All income tax returns vany other taxation return on behalf of myself or any of my associate		er you are authorised to sigr
I also accept that you have the right to charge interest on overdaccounts are due for payment by the 20th of the month following your discretion. I accept that any collection costs you incur will be	g invoice date. The chargi	ng of such interest will be a
Signature Date		

Records Required		Comments		
Wages/National Superannuation/Benefits				
Please provide us with the names of any organisations you have received the following from:				
• Wages				
ACC paymentsNational Superannuation				
Any other benefits				
In most cases IRD will have sent us these details direct, however we do need to check all details have				
been included.				
Student Loan				
Do you have a student loan?				
If so, please provide your latest statement from IRD				
Interest and Dividends				
Please supply the advice slips.				
• For interest received, you should have an annual advice notice showing the withholding tax	_			
deducted. This may be on the bottom of your bank statement dated 31 March				
If any dividends are taken as bonus shares, also include these advice slips				
Rental and Leased Property				
Please complete attached rental questionnaire				
Partnerships, Trusts, Estates and Companies				
Please supply details of income earned from any entity for which we do not prepare the accounts and		10		
tax returns.				
Overseas				
Supply details of overseas interest, dividends, wages received and taxation paid				
Provide details of any overseas investments held at any time during the financial year Attacks all of your investments additional years are selected.				
 Attach all of your investments advisor's reports Have you at any point in your lifetime, ever contributed to a foreign superannuation scheme, even 				
if you cannot receive the benefits until you retire?				
Any Other Income				
Attach details:				
 Income Replacement Insurance Policy – provide details of premiums and claims 				
 Look Through Company – if you have been allocated a share of a loss other than from a company 				
that we are aware of, please provide details		All .		
Did you receive non-taxable income from any other sources? If Yes, please provide details. Pagetiage				
Donations Do you want us to complete your rebate claim form? Yes □ No □				
If so, please attach receipts.				
Working for Families Tax Credits and Parental Tax Credit				
Please supply full names and birth dates of all children. Please note the following:				
9				
• If you had a child born within the current financial year you may be eligible for the Parental Tax Credit.				
Please include their IRD Number below. If you do not have this you will need to obtain one for them				
in order to claim any entitlement for them				
 Where a child has become financially independent during the current financial year, please advise the date they left school or home 				
	ا حا	ft School		
Sille 5 Name	<i>,</i> 10	<u> σεπσσι</u>		

If you have received Working for Families Tax Credits during the year, please supply the certificate issued to you by IRD, detailing the amounts.		
Also provide details of any child support or maintenance payments made or received.		
If we do not prepare your spouse or partner's taxation return, please provide us with details of their income.		
Have there been any changes to your family circumstances, including a change in responsibility for your dependent child(ren), you have married, separated or otherwise changed your family circumstances?		
If so, please provide details.		
Do you share custody of your child(ren) with anyone other than your partner? If so, please provide details.		
Did you work on average less than 20 hours per week if single or did you and your spouse / partner combined work less than 30 hours per week? If so, please provide details.		
Additional income information - Working for Families Tax Credits		
From the year starting 1 April 2011 the definition of family income for Working for Families Tax Credits has	À	
been extended. You are now required to supply details of income received from the following sources:	X	
Attributable trustee income		
Attributable trustee income is all income for the year of a trust that hasn't been distributed as beneficiary income. Trustee income will be attributed only to settlors of a trust. The settlors are individuals who establish or contribute funds to the trust.		
Attributable fringe benefits		
If you receive fringe benefits and you or your associates (e.g. the family trust) are shareholder-		
employees of the company you work for and you or your associates hold voting interests of 50% or more then you need to include the fringe benefits in your family income. The value of the fringe benefit is		
the tax-inclusive value of the benefit.		
PIE income		
This includes an amount of income attributed by a portfolio investment entity (PIE) to the principal caregiver or their spouse or partner, except if the PIE is a superannuation fund or a retirement savings scheme (e.g. KiwiSaver).		
• Passive income of children This includes all passive income such as interest, rents or beneficiary income, received by a dependent child above a threshold of \$500 per year, per child.		/
■ Income of non-resident spouse	6	
If your spouse or partner, who is not a tax resident, is earning an income overseas, from 1 April 2011 you will need to include their worldwide income as part of your family income.		
Tax exempt salary or wages		
This includes salary and wages that are exempt from income tax under specific international agreements in New Zealand. (e.g. employees of international organisations such as the United Nations or the Organisation for Economic Co-operation and Development (OECD).		
Other payments		
These are payments from any other person or entities that are used for the family's day-to-day living expenses. If the total amount is more than \$5,000 for the tax year, then the total amount must be included as family income.		
• Income equalisation scheme deposits (excludes 'adverse events' deposits) This includes any deposits made by you, a company controlled by you or your trust to an agricultural, fishing or forestry business income equalisation scheme account at Inland Revenue.		
	I 	

• Major Shareholder in a Close Company Shareholders owing at least 10% of a company where five or fewer shareholders own greater than 50% of the company will be required to include their proportionate share of net income of the company (in addition to dividends received from the company)	
• Certain distributions from superannuation schemes and retirement savings schemes Distributions received from superannuation schemes and KiwiSaver (other than on retirement) may be included in family income	
• Pensions and annuities This includes tax-exempt overseas pensions and 50% of the amount of pension or annuity payments from life insurance policies or a superannuation fund, excluding NZ Super.	
- Frience has office to above halders	
• Fringe benefits to shareholders Shareholder employees owning 50% or more of the company (including interests of associated persons) will need to include attributable fringe benefits (i.e. motor vehicles, low interest loans, subsidised transport > \$1k, contributions to insurance/sickness/accident/death funds > \$1k and other benefits > \$2k)	
From the 2015 income year, employees and non-controlling shareholders will be required to include motor vehicles (where the person would have been entitled to more employment income if they had not chosen the motor vehicle) and the value of short term charge facilities.	
■ Losses	ken e
Losses from other businesses / investments / rental properties do not reduce income for the purposes of working out the Working for Families tax credits entitlement.	
A detailed description and examples of above income types is available from the IRD website: http://www.ird.govt.nz/income-tax-individual/income-adjust/intro/iit-adjust-income.html	A
Residential Land Withholding Tax	
Have you sold residential property in New Zealand where Residential Land Withholding Tax has been deducted and paid to the IRD? If so, provide details e.g. IR1100 Residential land withholding tax return and other sale and purchase documents.	
Residential Property Sales	
Have you sold any residential property during the year (not otherwise detailed on the information provided)?	
provided;	\$
If yes, when was the property purchased?	
If it was purchased with 5 years of the sale date,	
 what was the original purchase price 	
 and the sale price? 	

Mixed Use Holiday Home		
Do you have a property (such as a holiday home or a bach) that is used privately and also	o to derive income? Yes 🗆 No 🗆	
If yes, provide details of property:		
ii yos, provido dordiis or proporty.		
Was the property empty for 62 days in the income year?	Yes No D	
If yes, please complete the following section so we can determine the amount of allowable		
Marcal Har Halland Harris - Information Barriera		
Mixed Use Holiday Home – Information Required		
The number of days the property was empty during the income year The number of days the asset was used by family or associated persons* during the incom OR	e year	
where income from any person received was less than 80% of market rate * Associated persons include close relatives, or if owned by an entity, persons associated with the ent	ity owning the property	
If there is more than one tenant who used the property through the year, please attach d		
Name of tenant:	or and.	
Relationship to owner (if any):		
Amount of rent they paid: \$		
Dates rented (From: To)		
Expenses incurred in respect of the property (the list below is not exhaustive – details a required):	of all expenses will be	
Cost of advertising for tenants \$		
Cost of repairing damages caused by tenants \$		
Number of days spent in the property while repairing damages caused by tenants		
Mortgage interest S	- AA	
Rates \$		
Insurance \$		
Repairs/maintenance for general wear and tear \$		
Other (please give details):		
emer (please give acrails).		
Mixed Use Boat or Plane		
Do you have a boat or plane (with a market value of \$50,000 or greater), that is used priva		
income?	Yes □ No □□	
If yes, provide details:		
Description:		
Market value: \$		
Was the asset unused for 62 days in the income year?	Yes □ No □□	
If yes, please complete the following section so we can determine the amount of allowable		
il yos, please complete me telle wing section so we can actemine me amount of allowar	io dodociioris.	
Mixed Use Boat or Plane – Information Required		
The number of days the asset was unused during the income year	100	
The number of days the asset was used by family or associated persons* during the incom OR	e year	
where income from any person received was less than 80% of market rate		
* Associated persons include close relatives, or if owned by an entity, persons associated with the ent	ity owning the property	
For non-associated persons where payment received is at least 80% of market value:		
Number of days the asset was used:		
Income received: \$		
Expenses incurred in respect of the property (the list below is not exhaustive – details of	of all expenses will be	
required):	y all exherises will be	
Cost of advertising for hireage \$		
Cost of repairing damages caused by hireage \$		
Operating costs / supplies \$		
Insurance \$		
Repairs/maintenance for general wear and tear \$		
Other (please give details)		

Cryptoassets	
 Have you received or traded in cryptoassets during the income year? If so, please provide the following information: The type of cryptoasset For each transaction provide the date, type of transaction i.e. received or disposed of, number of units, value in NZD Total units of each cryptoasset held at the beginning and end of the year Exchange records and bank statements Wallet addresses 	

Bank account details

Tax refund or rebate claim:

In the event that you are to receive a rebate or taxation refund, please provide us with the bank account details for these to be direct credited to. A direct credit will ensure that you receive your refund as early as possible

Account Name		
Bank Account Number		

Thank you for completing this questionnaire

Don't forget to sign it